



IT Junior

Main Requests:

Superior studies in informatics (current graduate or final level of faculty)

Good knowledges about windows, networking, hardware, software

Good knowledge of MS Office including Word, Excel, Power Point

Good knowledges about English , both written and spoken

Responsibilities :

Installing and configuring computer hardware, software, systems, networks, printers, and scanners

Monitoring and maintaining computer systems and networks

Responding in a timely manner to service issues and requests

Providing technical support for all team

Setting up accounts for new users (ex. Outlook emails)

Repairing and replacing equipment as necessary

Testing new technology

Keep in touch with IT Responsible from headquarter